

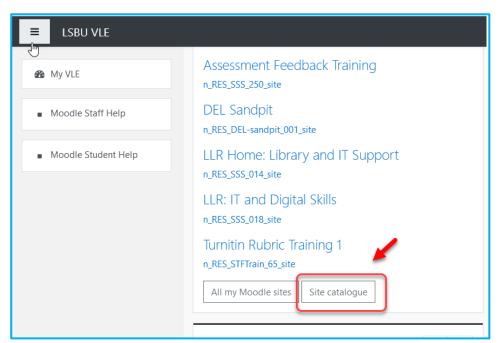


How to Enrol Yourself on a Moodle Module

In this guide, you will learn how to enrol yourself onto a module on your Moodle/VLE dashboard.

Step-by-Step Instructions

- 1. Log into Moodle via <u>https://vle.lsbu.ac.uk</u> using your university username and password.
- 2. On the main Moodle dashboard, scroll down towards the bottom of the page and select the **'Site Catalogue'** option...



...OR the 'Moodle Site Catalogue' option from the Learning Links block.

Learning Links	
Library Library and IT Support information Library and IT Support moodle site	Tools Academic Calendar LSBU Online Timetable (CMISGO) Check Turnitin status Moodle Site Catalogue VLE Non Standard Application Form

3. Enter the code for the Moodle module site provided by your module leader/course director in the 'Search Courses' box and click 'Go'.

■ LSBU VLE	
My VLE	LSBU VLE
 Moodle Staff Help 	My VLE / Courses
 Moodle Student Help 	Search courses name/code of the module Go
	 September 2013 - 2014 Resources & Information
	 September 2014 - 2015 September 2015 - 2016

4. Scroll down the page and click on the link to the 20/21 module site you would like to enrol on.

My VLE	LSBU VLE My VLE / Courses / Search / sandpit
Moodle Student Help	Search results: 8 18/19 Engineering Sandpit Leader: Leader: 18/19 Joe's Sandpit Leader:

5. In the 'Enrolment Options' screen, insert the key/password given to you by your module leader/course director – please note that this is case sensitive.

If the above does not apply to you, proceed by clicking on the button '**Enrol Me**'.

₽ Enrolment options	
🕏 18/19 Joe's Sandpit	٩,
Leader: Joe Turi	
 Self enrolment (Student) Enrolment key Enrol me Enrol me 	

A confirmation message in a green banner will display on the next screen to confirm your enrolment to the module site was successful.

You are enrolled in the course.	×
Welcome	Your progress 💡
Certificate for Attendance	
Announcements Meet your peers (Introduce yourself)	

The module site will now appear on your list of sites on the Moodle dashboard.

From now on, you can access the module site as normal from the link on the dashboard.

For further information and support contact: Tel: 020 7815 6678 Email: <u>student-it-support@lsbu.ac.uk</u> Visit: Student IT Support, Perry Library

Produced by LLR 19/02/2021